

Microsoft CERTIFIED

IT Professional



SAJID. MT

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Personal Information

Nationality : Indian
DOB : 02-05-1988
Marital Status : Married

Languages Known:
English, Hindi &
Malayalam

UAE License Details:
License no: 3588175
(Dubai)
Expiry: 06/10/2025

Visa Status : Visit Visa

Professional Certification & Courses

- MCITP – Certification (ID: 8302062).
- CCNP
- CCNA
- MCTS
- Hardware A+
- Laptop Service and maintenance
- C#.NET, ASP.NET

Career Objective

To take up a challenging position in the concern that provides me an opportunity to work with innovative thinking.

Professional Profile

- Extensive experience in installation, administration and networking in various environments.
- IT infrastructure management. Planning, Coordinating and supervising with project team.
- Thorough knowledge of Windows and Mac Operating Systems in different versions.
- Windows server 2008 and 2012 r2: Active Directory services, DNS, DHCP, and Group policy.
- Firewall (Fortigate and Cyberoam): Internet, Security policies, VPN, web filter, email security, application security, Guest WIFI.
- NAS Synology Backup, Symantec Backup exec solution: Schedule backup, Restore and Disaster Recovery.
- Panasonic PABX 824, 100D, 150D, 200D: Extension lock, Auto answer, Call forward, Call Block, Caller ID, Call record, Card addition.
- Setup and configuration of Fax machine, Network printers & Photocopier machines, Wireless AP, Access Control & Biometric fingerprint, CCTV systems and related applications.

Professional Experience

1) IT SYSTEMS ENGINEER

Company: Group of Companies (SALMON FARM LLC, SIGNATURE SNACKS LLC, FOODTECH TRADING LLC, BASICS GENERAL TRADING LLC)

Location : Dubai Investments Park, Dubai
Period : From April 2015 to April 2017

Responsibilities:

- Install, Configure and troubleshoot Windows 2008 and 2012 R2 Server, AD, DNS, DHCP, User Accounts, Group Policy, SQL Server 2008.
- Configure, monitor and troubleshoot FortiGate 40C, 90D firewalls: Internet, VPN, Application security, Email security and web filtering.
- Setup, monitor and troubleshoot Panasonic PABX systems (824, 100D and 150D): Auto answer, Extension grouping and authorize services on extensions.
- Install, monitor and troubleshoot Synology Backup Device and Symantec exec backup solution: Schedule backup, Restore and Prepare and maintain Disaster recovery media.
- Manage Email server with Control panel: Create and allocate space for email accounts. Configure outlook 2010, 2013, Office365. Proper backup, rectifying Email issues and migrating mail accounts with backups.
- Configure, monitor and troubleshoot Wireless AP, Access Control and Attendance Biometric machines, FAX, Network printers, Photocopiers, UPS system and manage CCTV systems.
- Install and troubleshoot application software for clients. Control and assist for ERP solution to each departments.
- Documentation for IT assets procurement, Prepare documents for each. Control purchase, warranty and repair.
- Supervised from infrastructure for companies from cabling and preparation of data centers.

2) IT CONSULTANT

Company : MEGA SPEED SYSTEMS LLC

Location : Dubai, UAE

Period : From March 2012 to October 2014

Responsibilities:

- Installation and Configuration of various Versions of OS and servers
 - Configuration and administration of AD, DNS, DHCP, Antivirus and other application software's on servers & client systems.
 - MS Outlook mail Configuration and troubleshooting
 - Installation, Configuration and Troubleshooting of SERVERS, VPN, DOMAINS, SWITCHES, ROUTERS & FIREWALLS
 - Installation and Configuration of PABX System (Panasonic 824,100D, 150D, 200D)
 - Data center installation with devices.
 - Laptop, Desktop, workstation and server hardware troubleshooting
 - Access Control Systems and Attendance Management Solution and CCTV surveillance Systems' configuration.
 - Network Cable Structuring, Patching, Termination and Testing
 - PC, Laptop & other equipment's assembling, repairing and troubleshooting.
- Data Backup and Recovery

3) HARDWARE & NETWORK ENGINEER

Company : GURU INFOSYS

Location : Kerala, India

Period : From April 2011 to December 2011

Responsibilities:

- Providing Helpdesk support to departments for desktop and Laptop, advice tips and corrective action to employees.
- Assembling of Computers, Troubleshooting and Rectifying the Systems and Network Problems at Customer Site
- Installing & repairing Windows, Linux Operating systems and other application software.
- Installing & maintaining local, network & wireless printers.
- Configuring wired & wire-less modems.
- Creating & installing image of system & application software.

Academic Qualifications

- ❖ Diploma in Computer Engineering (3 year)
- ❖ Bachelor of Computer Applications (BCA)
- ❖ Certification in Arabic & Islamic

Webinars & Trainings

- VM Ware - Dubai
- SonicWALL (Firewall) - Dubai
- Windows 7 - Kerala, India

Declaration

I hereby declared that, the above mentioned information's is true and accurate to the best of my knowledge and believes.

SAJID MT

DUBAI, UAE